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VACATION

Section 1. Full-time employees shall earn two days of vacation for each month of appointment, up to a maximum of **twenty-three (23)** days, during their first **twenty (20)** years of full-time service and two-and-one-third days for each month, up to a maximum of **twenty-eight (28)** days, thereafter. Vacation time may not be accumulated beyond June 30 of the year following the one in which it was earned. An employee may not receive pay in lieu of unused vacation except upon termination of appointment.

Section 2. Employees are expected to plan vacation time in consultation with their principal investigator, chair, director, or dean to ensure that they do not interfere with the programs of their laboratory, department, school, institute, or center. Vacation days may be used as they are earned. Vacation requests will not be unreasonably denied.

Section 3. Postdoctoral Research Fellows are entitled to the same rights to vacation as postdoctoral research scientists/scholars unless the provisions of the granting agency specify otherwise.